

REACH FOUNDATION
BOARD MEETING MINUTES
Monday, June 15, 2026, Time 5:15 pm
Zoom Meeting

Board Members Present: Dan Boyd, Bill Dunwoody, Jennifer Lee, Elisabeth Holt, Roger Reynolds, Bob Schuetz, Dana Ward, Steve Wisness, Wendy Shaw

Board Members Excused: Kristin Lerch, Clifford Clark

Board Members Absent:

Rosanna Sharpe, Executive Director, Reach Foundation - Present
Doug McMakin, Richland PFD Liaison – Present

Call to Order: Dan Boyd, President, called the meeting to order at 5:16 p.m.; a quorum was present.

Approval of Agenda:

Mr Wisness moved, and Mr Dunwoody seconded a motion to approve the June 15, 2026, agenda as presented; the motion carried.

Approval of June 15, 2026, Consent Agenda:

Mr Schuetz moved, and Mr Wisness seconded a motion to approve the June 15, 2026, Reach Foundation Consent Agenda; the motion carried.

Membership and Nomination Committee Report: Kristin Lerch

Ms Lerch excused. Mr Boyd opened the floor for nomination and a vote to approve Jennifer Lee as Secretary of the Reach Foundation.

Mr Dunwood moved, and Mr Schuetz seconded the nomination of Jennifer Lee to serve as Secretary of the Reach Foundation board; Motion Carried.

Development Committee Report: Roger Reynolds

Mr Reynolds reported on the first committee meeting, which discussed the board's initial plans for proceeding. The Columbia Generating Station tour has been delayed due to low participation and is scheduled to be rescheduled in about two months. Ms Sharpe added that the committee is formulating an agenda responsive to issues as they arise. Committee members are reaching out to Patrons whose five-year commitments are approaching expiration this year to encourage them to renew.

Transition Task Force: Jennifer Lee

Ms Lee reported that the Transition Task Force held its first meeting, addressing a series of topics, including scoping for the REACH Museum portable unit. The bid has been received, but Ms Lee has not reviewed it. The bid is the basis for the proposal to submit to the Richland PFD. The types of documentation needed for the transition; the future role of the foundation in managing the museum. Ms Sharpe has requested organizational documentation from two non-profit entities that manage museums. The foundation may need to add competencies to the board to serve the museum best in the future. A survey will be presented to board members at next month's meeting to assess board competencies.

Executive Director's Report: Rosanna Sharpe

Ms Sharpe provided highlights of the April Executive Director's Report

- The team is busy finalizing summer programs; the Barnes & Noble Bookfair is June 13. The school field trip season is winding down, and summer groups are starting to schedule.
- Planning for the REACH Museum's 12th Anniversary, America's 250th Anniversary and the June 23 Community Free Day
- Ms Sharpe and Ms Mosley tabled at the PNNL Taste of Community
- The foundation has activated its standing committees
- Planning for the August 13 fundraiser honouring Steve and Shirley Simmons. Tickets and table sales started June 1. Sponsorship packets and invitations will be sent this week.
- Board members are asked to donate wine for the Spuds n Suds raffle. The MC is confirmed

Richland PFD Report: Doug McMakin

Mr McMakin reported on the Richland PFD June meeting. The meeting covered updates on architectural studies for the REACH basement and amphitheater. A kickoff meeting is scheduled for tomorrow at 12:30 at the REACH to introduce stakeholders and to assess potential uses for the basement space, including office areas and the flexibility of planning considerations. Outcomes will be shared with the board. Members also received reports on the potential reconveyance of Richland Park West to the city and plans to develop Columbia Park West into an entertainment district.

Financial Committee Report:

1. Current Vanguard and Banner Bank Financial Reports – Bill Dunwoody

Mr Dunwoody presented Vanguard financial updates for board approval. Financial reports show total assets of \$1,521,426 as of May 27, with \$1,640 in cash and \$1,385,887 in investments. He explained his strategy of transferring funds between cash and higher-earning investments, noting a significant market crash on June 5th that reduced total investments from \$1,385,798 to \$1,361,976.

- Mr Ward moved, and Mr Wisness seconded the motion to accept the Vanguard and Banner Bank Financial Reports as presented; the motion carried.

New Business:

None

Old Business:

1. Proposal for the REACH Modular Building – Rosanna Sharpe

Ms Sharpe received the bid for two portable modules with a monthly cost of \$7,500 for both units plus an upfront set fee of \$85,000 or a total purchase cost of \$400,000 instead of renting. Ms Sharpe and staff have developed a detailed list of possible uses and associated revenue estimates to evaluate the cost-benefit of renting versus purchasing for both units to support the business plan and 5-year strategic plan. Ms Sharpe will contact an appropriate vendor to estimate costs for monthly plumbing services for the bathroom and replenishing potable water for the units.

Mr Ward provided an update on the plans for the outdoor display featuring a granite erratic, with transportation and installation estimated at several hundred to a thousand dollars. Mr Ward is coordinating with John Montero and the Army Corps of Engineers regarding transport, installation, conliner jointing, and ptholes rock for the display. He will update the board on progress and costs.

Adjournment and Next Reach Foundation Board Meeting:

Mr Reynolds moved, and Mr Schuetz seconded the motion to adjourn; the motion carried. Mr Boyd adjourned at 6:30 p.m.

The next foundation meeting is scheduled for Monday, July 20, 2026, at 5:15 p.m. This is an in-person meeting.